

## Information Verification for Online Filing and Payments

Westchester County Department of Finance  
148 Martine Avenue, Room 724  
White Plains, New York 10601

**1. Federal Tax ID:**

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**2. Corporate Information:**

Hotel Name: \_\_\_\_\_

DBA (if applicable): \_\_\_\_\_

Hotel Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Phone No: \_\_\_\_\_

EMAIL Addresses: 1. \_\_\_\_\_

2. \_\_\_\_\_

**3. Management Information:** (Only if different from corporate information above)

Management Name: \_\_\_\_\_

Management Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Phone No: \_\_\_\_\_

EMAIL Addresses: 1. \_\_\_\_\_

2. \_\_\_\_\_

**MUST BE SUBMITTED TO COMPLETE REGISTRATION OF HOTEL:**

**4. Bank Information:** (You must attach a voided check for bank verification)

Bank Name: \_\_\_\_\_

Account No.: \_\_\_\_\_

Routing No.: \_\_\_\_\_